



# Home Builders Association of Durham, Orange and Chatham Counties

20 W. Colony Place • Suite 180 • Durham, NC 27705 • 919-493-8899 • Fax: 919-490-7963

## APPLICATION FOR MEMBERSHIP

FIRST	MIDDLE	LAST	NICKNAME	TITLE
COMPANY NAME		BUSINESS PHONE	FAX	MOBILE PHONE <small>(office use only)</small>
COMPANY ADDRESS		CITY	STATE	ZIP
E-MAIL	WEB URL	NUMBER OF EMPLOYEES	NUMBER OF YEARS IN BUSINESS	

HBA MEMBER SPONSORING THIS APPLICATION  
(NAME & COMPANY)

ARE YOU A MEMBER OF ANOTHER LOCAL HBA? YES   
IF YES, PLEASE LIST THE HBA NAME(S) BELOW: NO

IS THERE PENDING LITIGATION, RELATED TO YOUR BUSINESS? YES   
IF YES, PLEASE DESCRIBE ON AN ADDITIONAL SHEET NO

BRIEFLY DESCRIBE YOUR PRINCIPLE SERVICE AND/OR PRODUCT:

The HBA publishes contact information in directories, the newsletter (Rooflines), and on the website. The HBA also uses telephone, fax, and email to contact members about upcoming events and issues relevant to the industry and to the HBA. By applying you give permission to use and publish your contact information.

### REQUIRED OF BUILDER MEMBERS

CONTRACTOR LICENSE NUMBER \_\_\_\_\_ ANNUAL NUMBER OF RESIDENTIAL UNITS \_\_\_\_\_ ANNUAL DOLLAR VOLUME OF ALL CONSTRUCTION & DEVELOPMENT \_\_\_\_\_

DESCRIBE YOUR CONSTRUCTION EXPERIENCE:

### BUSINESS CLASSIFICATION

CHECK ONE:

BUILDER MEMBER  ASSOCIATE MEMBER

**BUILDER MEMBERS**—Any individual of good character who is or has been in , or employed by a firm or corporation in the business of building or rebuilding homes, apartments, schools, commercial, industrial, or other structures normally related and appurtenant to a community, or land development. Must have one year's experience in construction and be a licensed builder (except Land Developers).

**ASSOCIATE MEMBERS**— Any individual of good character who is or has been engaged in or employed by a firm or corporation engaged in a trade, industry, or profession related to building and/or land development.

Choose a maximum of 5 classification codes from the Member Business Classification list.

\_\_\_\_\_

The HBA prints a directory of its membership annually. The directory includes a classified list of members' businesses showing the type of goods and/or services they provide. This information is also used when anyone calls the HBA asking for lists of contractors, subs, or suppliers. The HBA provides the names of ALL members who have indicated that they do business in the specialty being requested.

### MEMBERSHIP DUES

Your dues check includes your annual membership dues payment to NAHB (\$150) and NCHBA (\$60). There is also a one time initiation fee of \$50. Applications must be accompanied by payment for dues and initiation fee.

#### Total due with application

**Associate Members** – by company size  
 1-24 Employees \_\_\_\_\_ **\$575**  
 25-100 Employees \_\_\_\_\_ **\$615**  
 101+ Employees \_\_\_\_\_ **\$640**  
**All Builder Members** \_\_\_\_\_ **\$575**

Memberships are individual memberships. If the company is paying the membership dues rather than the individual, the company may change the name of the member of record by sending written notice the HBADOC. If the individual member of record listed on this application is personally paying the membership dues, and if that person leaves the company listed, that person may request the HBADOC Board of Directors; approval to transfer his/her membership to a different company name.

CHECK ONE:

\_\_\_\_\_ The company is paying.  
 \_\_\_\_\_ The individual listed on this application is paying



## Code of Ethics

Builder and Associate members of the Home Builders Association of Durham, Orange & Chatham Counties pledge to conduct their business operations and relationships according to the following principles:

### Serving Customers

- To bring to all of our work the professional skills and business resources necessary to deliver to our customers, in a timely manner, products and services of the highest possible quality and value.
- To be honest, fair and reliable in all our dealings with customers.
- To communicate effectively with customers, in writing whenever possible, in order to establish clear and reasonable expectations of all parties and to use all reasonable efforts to meet those expectations.
- To provide prompt and effective service during construction and after the sale for items covered by warranty.

### Supporting Our Communities

- To improve our communities by delivering high-quality housing to every customer
- To promote policies and business practices that bring homeownership within the reach of every possible member of our communities.
- To participate actively in community activities and governance as responsible and supportive citizens of our cities, towns, counties and state.
- To comply with all laws, rules and regulations relating to our industry as we conduct business.
- To give generously of our time and other resources in support of important community causes.
- To plan and conduct construction and land development activities with respect for our neighbors and our natural environment.

### Advancing Our Industry

- To be guided in our building industry relationships, including, but not limited to, those with employees, subcontractors, suppliers and contractors, by the principles of honesty, reliability and fairness.
- To meet financial and other business obligations in a fair and timely manner.
- To support our state and national associations in their efforts to advance the interests of our industry.
- To operate our individual businesses so as to reflect positively on our individual trades and on the building industry in general.
- To seek to resolve controversies through mediation or conciliatory dispute settlement.
- To support and abide by the decisions of this Association by promoting and enforcing this Code of Ethics.

I agree to abide by the Constitution and Bylaws of the Home Builders Association of Durham, Orange & Chatham Counties (HBADOC), to which this membership application is directed, and of the National Association of Home Builders (NAHB) of the United States and of the North Carolina Home Builders Association (NCHBA) with which the HBADOC is affiliated.



Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

# Member Business Classification Codes

The HBA prints a directory of its membership annually. The directory includes a classified list of members' businesses showing the type of goods and/or services they provide. This information is also used when anyone calls the HBA asking for lists of contractors, subs, or suppliers. The HBA provides the names of ALL members who have indicated that they do business in the specialty being requested. Please use the following codes to complete the business classification section of the application. **YOU MAY CHOOSE UP TO 5.** *If your business is not adequately described by any of these classifications, you may write in a suggested classification.*

## BUILDER MEMBERS

- 1 - Single Family-Custom (customer lot)
- 2 - Single Family-Spec (own lot)
- 3 - Single Family - Townhouses
- 4 - Log Homes
- 5 - Solar Homes
- 6 - Timber Frame Homes
- 7 - Modular Homes
- 8 - Residential Remodeling - As A Primary Business
- 9 - Repairs - Storm Damage, Building Defects
- 10 - Multi-family
- 11 - Commercial
- 12 - Commercial Remodeling - As A Primary Business
- 13 - Land Developer
- 14 - Restoration
- 15 - Pre-Engineered Metal Building Erection

## ASSOCIATE MEMBERS

- 20 - Accounting, Tax Preparation
- 21 - Acoustical Ceilings
- 22 - Additions Remodeling
- 23 - Advertising, Marketing, Public Relations
- 24 - Advertising, Specialties
- 25 - Aluminum Products
- 26 - Appliance Suppliers
- 27 - Appraisers
- 28 - Architects
- 29 - Attorneys

### Automotive Dealership

- 131 - Automotive, Sales & Repair
- 132 - Automotive, Trucks
- 112 - Block
- 30 - Brick, Stone, Masonry, Sand Suppliers
- 31 - Building Materials: Home Centers
- 32 - Building Materials: Wholesale
- 33 - Burglar & Fire Alarm Systems
- 34 - Business Planning/Consulting
- 35 - Cabinets

### Carpenters

- 362 - Carpenters, Framing
- 364 - Carpenters, Interior Trim
- 366 - Carpenters, Siding/Exterior
- 37 - Carpet & Floor Coverings
- 38 - Cellular Phones
- 39 - Central Vacuum Systems
- 40 - Ceramic Tile

### Cleaning/Pressure Washing

- 125 - Cleaning, Concrete, Decks, Brick
- 126 - Cleaning, New Homes
- 127 - Cleaning, Pressure Washing
- 124 - Community College

### Concrete & Cement

- 412 - Concrete, Contractors/Finishers
- 414 - Concrete, Foundations/Precast Concrete
- 416 - Concrete, Specialty/Decorative
- 418 - Concrete, Suppliers
- 42 - Construction Equipment
- 122 - Countertops (Laminate or Solid)
- 43 - Decorating & Interior Design
- 44 - Doors, Exterior & Interior

### Drywall & Plaster

- 452 - Drywall, Contractors
- 454 - Drywall, Suppliers
- 455 - Drywall, Contractors - Plaster

### Electrical

- 462 - Electrical, Contractors
- 464 - Electrical, Suppliers
- 466 - Electrical, Repair Work

### Engineers

- 471 - Engineers, Civil
- 128 - Engineers, Construction Testing
- 473 - Engineers, Environmental
- 474 - Engineers, Geotechnical
- 475 - Engineers, Structural
- 477 - Engineers, Traffic
- 500 - Environmental Certification & Inspection

- 48 - Equipment Suppliers, Rentals

- 49 - Erosion Control

- 50 - Excavating, Grading, & Clearing

- 51 - Fences

- 52 - Fill Dirt Suppliers

- 53 - Financial Institutions

- 54 - Fireplace Equipment

- 55 - Footings

- 56 - Foundation repairs

### Furniture/Built-ins

- 573 - Furniture, Custom Made and Built-ins
- 575 - Furniture, Sales and Rental

- 58 - Garage Doors

- 59 - Garden Design & Installation

- 60 - Glass & Mirror Products

- 61 - Gutters

- 62 - Hardware

- 63 - Heating & Air-Conditioning

- 632 - Heating and AC, Contracting

- 634 - Heating and AC, Materials Supplier

- 636 - Heating and AC, Repair Work

- 64 - Home Automation

- 65 - Home Furnishings

- 66 - Home Theater

- 67 - House Plans (see also Architects)

- 68 - Inspection - Public & Private

- 63 - Insulating Concrete Forms

- 70 - Insulation Contractors

### Insurance

- 7101 - Insurance, Auto (Commercial & Personal)

- 7103 - Insurance, Benefits (sec. 125/FSA's)

- 7105 - Insurance, Builders Risk

- 7107 - Insurance, General Liability

- 7108 - Insurance, Health

- 7109 - Insurance, Property (Commercial & Personal)

- 1711 - Insurance, Workers Comp

- 72 - Interior Trim

- 501 - Investment Products

- 73 - Kitchen & Bath

- 108 - Land Planning

### Landscaping & Lawn

- 711 - Landscape, Architects

- 713 - Landscape, Contractors

- 715 - Landscape, Materials

- 75 - Lighting Fixtures

- 76 - Lumber Companies

- 77 - Marble Suppliers

- 78 - Masonry Contractors Including Stone

- 102 - Mediation

- 79 - Millwork, Moldings, & Doors (see also Doors, Int & Ext)

- 80 - Mobile Offices

- 81 - Mortgages

- 82 - Networking Services

### Paint & Wallcovering

- 832 - Paint, Contractors

- 834 - Paint & Wallcovering, Suppliers

- 84 - Parking Lot Striping

- 85 - Paving Contractors

- 86 - Pest Control

- 87 - Phone, Cable, Intercom, Wireless Comm.

### Plumbing

- 882 - Plumbing, Contractors

- 886 - Plumbing, Repair Work

- 884 - Plumbing, Suppliers

- 89 - Portable Toilets

- 895 - Printing

- 90 - Propane Gas

- 91 - Publications & Magazines

- 92 - Real Estate Sales & Marketing

- 93 - Rental Equipment

- 94 - Repairs - Storm Damage, Building Defects

- 133 - Residential Lock Hardware

### Roofing

- 95 - Roofing, Contractors

- 96 - Roofing, Suppliers

- 97 - Scaffolding

- 98 - Septic Tanks & Installation

- 121 - Sheet Metal Fabricators

### Siding

- 991 - Siding, Contractors

- 992 - Siding, Material Suppliers

- 100 - Signage

- 101 - Skylights

- 103 - Spas

- 104 - Specialty Concrete

- 1000 - Stairs and Stair Parts

- 105 - Stone Masonry

- 106 - Stucco

- 107 - Surveying

- 140 - Termite Treatment/Pest Control

- 109 - Title Companies

- 110 - Trusses

- 111 - Utilities

- 112 - Wall Covering, Contractors

- 113 - Warranty Programs

- 114 - Waste Disposal

- 115 - Water Purification and Filtration Equipment

- 116 - Water, Sewer, & Storm Drains

- 117 - Waterproofing

### Well

- 365 - Well Drilling

- 118 - Windows

- 119 - Wood Floor, Installation Contractors

- 120 - Wood Floor, Material Suppliers

- 200 - Wrought Iron & Welding